

Expression of Interest Cattle Spelling Facility

Stock Care Attendant
Julago, Queensland

March 2019

1. Situation

Aurizon operates a Cattle Spelling Facility 11 Kilometers south-east of Townsville. The facility normally operates from March to November and is utilized once to twice a week in peak cattle season for up to 48 hrs.

Aurizon is seeking a Stock Care Attendant to administer the facility whilst the cattle are transiting.

The Stock Care Attendant duties include:

- Unloading and loading cattle from trains within an hour of arrival of a train at the Julago facility;
- Drafting cattle within the premises;
- Care of cattle contained within yards;
- Environmental management of the Julago facilities;
- Physical care and maintenance of the Julago facility;
- Notification to Aurizon of incidents and accidents at the Julago facility;
- Safe operation of the Julago facility; and
- Interaction and communication with Aurizon staff intermittently, and at timed intervals.

Interaction with the successful candidate and Aurizon will be governed by:

- Contractual agreement;
- Issuance of a License Deed; and
- Communication Plan.

2. Expression of Interest

Aurizon is requesting Expressions of Interest to manage the Aurizon Julago cattle spelling facility.

2.1 The successful candidate will be required to demonstrate the following capacity and abilities:

- 2.1.1 A demonstrated history of humane cattle care;
- 2.1.2 A proven record of experience with cattle, especially unloading and loading from transport, drafting and spelling;
- 2.1.3 A proven record of responsible environmental management;
- 2.1.4 A proven record of biosecurity management;
- 2.1.5 An exemplary safety record with demonstratable evidence of safe operation with producible evidence of stringent and practical safety controls;
- 2.1.6 Evidence of familiarity of safety, health, accident, incidents, and reporting systems;
- 2.1.7 The ability to work at night, and to operate the Julago Facility within one hour of notification by Aurizon staff; and
- 2.1.8 The ability to successfully manage a cattle storage facility.

2.2 Submissions must demonstrate through written record:

- 2.2.1 Unloading and loading cattle from transport;
- 2.2.2 Drafting cattle within yards;
- 2.2.3 Care of sick or injured animals;

- 2.2.4 Care of cattle contained within yards;
- 2.2.5 Environmental management of cattle facilities;
- 2.2.6 Physical care and maintenance of cattle facilities;
- 2.2.7 Notification to regulatory or corporate body of incidents or accidents; and
- 2.2.8 Safe operation of cattle facilities.

2.3 References for these criteria will be required during tendering if the Expression of Interest is selected.

2.4 Submission of documentation shall be by:

- 2.4.1 Electronic pdf document or; and
- 2.4.2 Printed document.

2.5 Submission format:

- 2.5.1 Spreadsheet format included with this notice; and
- 2.5.2 Any other method the submitter deems suitable.

2.6 Further term and conditions will be elaborated on during the tendering phase.

3 Evaluation and Timing

3.1 Expressions of interest will be received, acknowledged within two working days, and then reviewed. Expression of Interest candidates deemed suitable, will be offered the opportunity to enter the tendering process.

3.2 The submission process will follow the following process:

- 3.2.1 Expression of Interest submission period – two weeks;
- 3.2.2 Evaluation of submissions – one week;
- 3.2.3 Issuance of 'Invitation to Tender' to suitable candidates- one week;
- 3.2.4 Tender submission – two weeks;
- 3.2.5 Tender Evaluation – one week; and
- 3.2.6 Issuance of contract to successful Tenderer.

The timings on the tendering stages may change.

3.3 Evaluation of Expressions of Interest will be considering the following subjects:

- 3.3.1 Safety record;
- 3.3.2 Environmental and biosecurity management;
- 3.3.3 Humane cattle care record;
- 3.3.4 Responsible care of facilities record;
- 3.3.5 Fair Work Australia record;
- 3.3.6 Just Culture record; and
- 3.3.7 Clear and correct written records.

All submissions will be evaluated and rated according to Aurizon internal selection criteria.

3.4 Successful Expressions of Interest will be invited to tender for the administration of the Julago facility. Evaluation conditions of tender bids will be issued at the time of tendering. This may include Aurizon personnel contacting government agencies and site visits. The following shall also apply: -

- 3.4.1 Aurizon Staff and personnel will be unable to provide assistance with any submission at any time;
- 3.4.2 All submissions will be evaluated and rated according to Aurizon internal selection criteria;
- 3.4.3 Clarification of perceived ambiguities will be within the two-week Expression of Interest submission period; and
- 3.4.4 Other records may be submitted within the Expression of Interest if the submitter believes those records will assist their submission. Aurizon may choose to ignore these records.

4 Administration

4.1 Minimum requirements for submissions deemed suitable are those listed in **2.1** and **2.2**.

4.2 Submission of Expressions of Interest will be by one of the following methods:

- 4.2.1 Courier;
- 4.2.2 Australia Post; and/or
- 4.2.3 Email.

4.3 Response to the Expressions of interest will be by email or registered post.

5 Communication

5.1 Contact

5.1.1 All enquiries and Submissions will be addressed to Mr. Ian Fulton, Operations Planning Manager Stuart Administration Centre. Enquiries to Aurizon staff and/or facilities will not be considered.

5.2 EOI submission receipts will be acknowledged with 2 working days of receipt.

All enquiries and submissions of Expressions of Interest should be sent to: -

5.2.1 Postal:

**Mr. Ian Fulton
Operations Planning Manager Bulk East Aurizon
Stuart Administration Centre
94-126 Brookhouse Street
Stuart 4811 QLD**

5.2.2 Email:

ian.fulton@aurizon.com.au

5.3 Replies to Enquiries and submissions will be by: -

- 5.3.1 Email: - for enquiries, submissions and invitations; or
- 5.3.2 Australia Post: - All submissions and invitations.

6 Result

Suitable candidates will be invited to tender for the administration of the Cattle Spelling Facility at Julago