

Access to Aurizon Property and/or Wayleave Form

Form Details

Completion of this application form is required for a third party to access Aurizon Network land and/or wayleave request. Wayleave requests are defined as installation, ownership and maintenance of third-party services on Aurizon Network land and/or under or over Aurizon infrastructure.

Return this completed application along with all outlined supporting documents by email to corridorenquiries@aurizon.com.au

Please provide as much detail as possible regarding your request as incomplete data or submissions will not be processed.

Applicant Details

Organisation Name	ABN/ACN	
Contact Name	Phone	
Email		
Postal address		
Suburb	Postcode	State

Site Detail

Lot/Plan
Street/suburb
Location of works (coordinates)
Distance (m) of works from nearest rail <i>(if applicable)</i>
Minimum clearance (m) of any person/machinery equipment to nearest overhead line equipment <i>(if applicable)</i>

Description of work

Please provide a brief description of access/works request

Access type [select all relevant]	
<input type="checkbox"/> One-time access request	Proposed access date:
<input type="checkbox"/> Long term access request	Proposed access start date:
	Proposed completion date:
<input type="checkbox"/> Work type A: Traverse Aurizon Network land in a light vehicle only (<i>always remain within the vehicle</i>).	
<input type="checkbox"/> Work type B: Traverse Aurizon Network land in a light vehicle only to carry out minor works with light hand tools and no ground disturbance. E.g. visual inspections, surveys	
<input type="checkbox"/> Work type C: For works requiring use of plant and/or equipment, ground disturbance and/or temporary occupation. E.g. temporary fencing, scaffolding, crane over-sail, on track inspection, minor civil works, geotechnical investigation.	
<input type="checkbox"/> Work type D: Wayleave – installation, ownership and maintenance of third-party services on Aurizon Network land and/or under or over Aurizon infrastructure.	

Supporting Document requirements / checklist	Work Type			
	✓ required document × not required			
	A	B	C	D
Aerial map showing Aurizon Network infrastructure (e.g. crossings and/or rail), the extent of the area access is required, planned route and access points	✓	✓	✓	✓
Safe Work Method Statement (Refer Appendix 1 Safety Considerations and Safe Work Method Statements (SWMS))	×	✓	✓	✓
RPEQ certified engineering 'For Construction' drawings (Refer Appendix 2 Requirements for Drawings)	×	×	✓	✓
Plant, equipment, machinery and traffic data (Refer Appendix 3 template)	×	×	✓	✓
Confirmation that access is permitted on land either side	×	×	✓	✓
Wayleave description (Refer to Appendix 4 Wayleave Description)	×	×	×	✓
Construction Environment Management Plan	×	×	×	✓
Catan Profile (applicable to overhead electrical wayleaves) calculated at maximum temperature (<i>temperature must be clearly specified</i>)	×	×	×	✓

Acceptance and Acknowledgement of Application Conditions

- I/We agree to pay all charges incurred for the processing of this application. As these charges are for a technical assessment and the processing of my/our application, I/we understand that these charges are non-refundable. I/We also understand that the payment of an application fee does not guarantee an application approval where Aurizon's technical assessment does not support the granting of the wayleave.
- I/We agree to meet the requirements of all relevant standards as detailed in Appendix 1 Track Safety Considerations.
- I/We agree to Aurizon Network undertaking a credit check assessment if required during the customer establishment process.
- I/We confirm that the information provided on this form is complete and correct.

Name of Authorised Person

Signature of Authorised Person

Date

Purchase Order No.

For application fee of \$5,000 (ex. GST)

Note: Applications submitted without a purchase order or payment will not be processed

Appendix 1

Safety Considerations and Safe Work Method Statements (SWMS)

Required for Work Type B, C and D

Track Safety Considerations

Aurizon require a site specific Safe Work Method Statement (SWMS) with each application for access.

This is a requirement under the Workplace Health and Safety Regulation 2011 that all High Risk Construction activities require a site specific SWMS. All work in the vicinity of a railway is considered High Risk Construction.

The SWMS must include daily work processes and procedures which clearly describe what you propose to do where you will be doing it, how you will be doing it and how you are going to access the worksite.

The SWMS must clearly demonstrate to Aurizon that you understand all the risks present (including a risk assessment) in a rail environment and that you have adequately planned your work to be able to work safely in the proposed location. It must also demonstrate that you understand and will comply with all relevant Aurizon standards.

Aurizon Network documentation and training is accessible via the Aurizon Contractor Portal on the Aurizon website or via the following link: <http://www.aurizon.com.au/portals/contractors>

Items to address in SWMS	Considerations
Danger Zone	<p>The Danger Zone is all space within 3 metres horizontally from the nearest rail, and 3 metres above or below this.</p> <p>The SWMS should identify the distance of your works to the Danger zone, and if you intend to enter the Danger Zone. If you will not be entering the Danger Zone, you must clearly state that you will not enter the Danger Zone and describe the measures you propose to control the risk (e.g. safety barrier).</p>
Electrical Exclusion Zone	<p>The Electrical Exclusion Zone is the area within a 3 metre radius below Overhead Line Equipment (OHLE) and any distance above. All OHLE are to be treated as live and dangerous.</p> <p>For any work that encroaches, or has the potential to encroach, the Electrical Exclusion Zone, no work shall commence until the Aurizon authorised Electrical Isolation has been put in place as detailed in SAF/SPC/5178/ELE/NET Working in the Electrified Area Module 1.</p> <p>The SWMS should identify the distance of your works to the OHLE, and if you intend to enter the Electrical Exclusion Zone. If you will not be entering the Electrical Exclusion Zone, you must clearly state that you will not enter the Electrical Exclusion Zone, and describe the measure you will implement to control the risk.</p>
Protection Officer	<p>No access to the rail corridor controlled by Aurizon is permitted without the supervision of an Aurizon Protection Officer. Everyone must follow the instructions given by the Protection Officer. A Protection Officer is a qualified competent worker responsible for managing the rail safety component of worksite protection. The Protection Officer also has the responsibility of liaising with Train Control.</p>
Pre-start Briefing	<p>Anyone entering the rail corridor controlled by Aurizon must attend a daily pre-start briefing conducted by an Aurizon Protection Officer prior to accessing the rail corridor.</p>
Plant and Equipment Access to the Land	<p>Unless approved by a Protection Officer, crossing of any railway tracks must only be carried out at approved Aurizon crossings.</p> <p>The SWMS must include an aerial map or sketch showing the worksite location, the proposed method of access and the minimum clearance of plant and equipment to the Danger Zone and the Electrical Exclusion Zone. Your work procedures should reference the included aerial map or sketch.</p>
Compliance to Standards	<p>Anyone entering the rail infrastructure area controlled by Aurizon must comply with all relevant Aurizon policies, procedures and standards as well as any relevant legislative requirements. At a minimum, the SMWS must demonstrate compliance with:</p> <ul style="list-style-type: none"> AZN.NA.PRO.04.6105.063 Wayleave Requirements SAF/SPC/5178/ELE/NET Working in the Electrified Area Module 1 14-STD-005-COM Personal Protective Equipment 06-STD-003-COM Drug and Alcohol Management SAF/SAD/0148/SWK/NET Aurizon Network Rules and Procedures

- SAF/STD/0177/WHS/Net Trenching and Excavations
- CQ Coal Network External Stakeholder Procedure
- Australian Standard 4799-2000
- Australian Standard 3000
- *Transport Infrastructure Act 1994*
- *Electrical Safety Act 2002*
- *Workplace Health and Safety Regulation 2011*
- General Environmental Duty pursuant to the *Environmental Protection Act 1994*.

Personal Protective Equipment	Anyone entering the rail corridor controlled by Aurizon must comply with 14-STD-005-COM Personal Protective Equipment.
Qualifications	<p>Aurizon Network documentation and training is accessible via the Aurizon Contractor Portal on the Aurizon website or via the following link: http://www.aurizon.com.au/portals/contractors</p> <p>Minimum requirements for entering the rail corridor include:</p> <ul style="list-style-type: none"> • Rail Industry Worker Card with a minimum of General Construction Induction (CPCCOHS1001A), Safely Access the Rail Corridor (TLIF2080), Aurizon Network Contractor and Corridor Inductions, Isolation and Lockout training, CAT 3 medical.

Appendix 2

Requirements for Drawings

Required for Work Type C and D

RPEQ Certification Requirements

The Professional Engineers Act 2002 (Queensland) provides that all professional engineering services in Queensland or for Queensland are supervised by a registered professional engineer (RPEQ).

Aurizon must ensure that rail safety and operations are not affected by the introduction of third party infrastructure in and around the rail corridor. Under Section 255 of the Transport Infrastructure Act 1994 (Queensland) (TIA) approval must be sought from the railway manager prior to any works being carried out in or on a railway corridor. The railway manager may grant approval subject to reasonable conditions. As railway manager, Aurizon relies upon the due diligence of professional engineering service providers and requires RPEQ certification of the design and construction of all third party infrastructure that interfaces with our rail infrastructure.

Prior to Aurizon granting a TIA approval and RPEQ authorisation, Aurizon requires;

- Design certification by an RPEQ for each practice area where the design includes professional engineering services; and
- Project certification (#) by an RPEQ of the proposed design irrespective of whether the design includes professional engineering services.

Post Construction, Aurizon requires:

- Individual RPEQ certification for each practice area of the as-constructed infrastructure;
- Project certification by an RPEQ of the as-constructed infrastructure; and
- As-constructed asset records including drawings.

Electricity transmission authorities and Distributors in Queensland may be exempt from providing RPEQ certification where there is to be no infrastructure within the boundaries of Aurizon rail corridor (including underground), and the construction method does not involve plant or equipment that may encroach within the three (3) metre electrical exclusion zone.

#Refer BPEQ Practice Note 4.1(2/A) Project Certification.

Appendix 3

Plant, Equipment, Machinery and Traffic Data

Required for Work Type C and D

Proposed traffic [split between construction and fully developed/operational for two phased projects]

Average Annual Daily Traffic (AADT) estimate represents the total volume of traffic (sum of traffic travelling in both directions on a two-way road) passing a roadside observation point over the period of a full year, divided by the number of days in the year. Heavy vehicle traffic estimates represent the average daily two-way volume of these vehicles and are expressed as a percentage proportion of the total traffic flow.

Proposed AADT	Heavy vehicle percentage (% of AADT)	
Term of use	Start date	End date
Max. vehicle length	Max. total vehicle mass (t)	
Max. vehicle width	Max. single axle load (t)	
Max. vehicle height	Max. tyre pressure (kPa)	

Phase Two [complete for two phased projects only]

Proposed AADT	Heavy vehicle percentage (% of AADT)	
Term of use	Start date	End date
Max. vehicle length	Max. total vehicle mass (t)	
Max. vehicle width	Max. single axle load (t)	
Max. vehicle height	Max. tyre pressure (kPa)	

Plant, machinery and equipment List

Please provide a full list of equipment to be used (must include specs and details of how it will be used)

Details of all plant and machinery to be used (must include specs and details of how it will be used)

Appendix 4

Wayleave Description

Required for Work Type D only

Owner of infrastructure following construction, where different from applicant completing this form

Organisation Name	ABN/ACN	
Contact Name	Phone	
Email		
Postal address		
Suburb	Postcode	State

Infrastructure Detail

Select all relevant service types to this request

<input type="checkbox"/> Sewer	<input type="checkbox"/> Electrical overhead
<input type="checkbox"/> Water	<input type="checkbox"/> Gas
<input type="checkbox"/> Telecommunications	<input type="checkbox"/> Other (<i>please specify</i>)
<input type="checkbox"/> Gas	

Excavation method [if applicable]

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Directional Drilling	Micro-tunnelling	Trenching	Boring/pipe-jacking	Pipe-ramming

Proposed life of the new infrastructure (years)

Please provide a brief description of access / work / construction methodology