

Application for Access to Aurizon Property

Form Details

This form is required to be completed for a third party to access Aurizon land.

Each application submission must include:

- this form completed and signed;
- a purchase order for the initial deposit amount of \$5,500 (incl. GST);
- an aerial map marked up to identify proposed access points and the worksite area;
- full list of plant and equipment to be used (must include height, width, length and weight specifications and details on how it will be used);
- safe work method statement(s) (must be site specific — refer Appendix 1 Rail Infrastructure Safety Considerations); and

Please direct all enquiries and return complete application submission by email to CorridorEnquiries@aurizon.com.au.

Please note incomplete application submissions will not be accepted.

Applicant Details

Reference		ABN/ACN	
Organisation name			
Contact name			
Postal address			
Email address			
Phone			

Access Details

Lot/Plan			
Rail line		Nearest station	
Street		Suburb	
Access entry coordinates			
Access exit coordinates			
Location of works (coordinates)			
Proposed commencement date			

Proposed duration of access requirement	
Distance (m) of location of works from nearest rail (if applicable)	
Minimum clearance (m) of any person/machinery/ equipment to nearest overhead line equipment (if applicable)	
Brief Scope of Works	
Proposed Traffic Data (split between phases if appropriate i.e. construction and fully developed/operational)	
Phase One	
AADT	Heavy vehicle percentage (% of AADT)
Term of Use	
Phase Two	
AADT	Heavy vehicle percentage (% of AADT)
Term of Use	
Maximum vehicle length (m)	
Maximum vehicle width (m)	
Maximum vehicle height (m)	
Maximum weight of vehicles (t)	

Access Requirement (please tick all the items relevant to your request)			
<input type="checkbox"/>	Type 1	One time access request	
<input type="checkbox"/>	Type 2	Long term access request	
<input type="checkbox"/>	Type 3	Traverse only (never leave the vehicle)	
<input type="checkbox"/>	Type 4	Works requiring light hand tools and no ground disturbance e.g. visual inspections, surveys (excluding geotechnical)	
<input type="checkbox"/>	Type 5	Works requiring the use of plant or equipment, ground disturbance or temporary occupation e.g. temporary fencing, crane over-sail, on track inspection, minor civil works, geotechnical investigation	
<input type="checkbox"/>	Type 6	Works requiring heavy plant and temporary infrastructure e.g. scaffolding, rock anchors, or other works relating to a large development or civil construction project	
<input type="checkbox"/>	Type 7	Upgrade to private crossing	Xing ID

Supporting Documentation Required	
Type 1	Refer to relevant Type 3–7
Type 2	Refer to relevant Type 3–7
Type 3	Aerial map showing the planned route and access points
Type 4	<p>Aerial map showing the extent of the area access is required and access points</p> <p>Full list of equipment to be used (must include height and length specs and details on how it will be used)</p> <p>Safe Work Method Statement (must be site specific — refer Appendix 1 Track Safety Considerations)</p>
Type 5	<p>Aerial map showing the extent of the area access is required and access points</p> <p>Full list of equipment to be used (must include height and length specs and details on how it will be used)</p> <p>Details of all plant and machinery to be used (must include specs and details of how it will be used)</p> <p>RPEQ certified engineering 'For Construction' drawings</p> <p>Safe Work Method Statement (must be site specific — refer Appendix 1 Track Safety Considerations)</p>
Type 6	<p>Aerial map showing the extent of the area access is required and access points</p> <p>Full list of equipment to be used (must include height and length specs and details on how it will be used)</p> <p>Details of all plant and machinery to be used (must include specs and details of how it will be used)</p> <p>RPEQ certified engineering 'For Construction' drawings</p> <p>Safe Work Method Statement (must be site specific — refer Appendix 1 Track Safety Considerations)</p>
Type 7	<p>Aerial map showing the location of the crossing</p> <p>Confirmation that access is permitted on the land on either side</p> <p>Full list of equipment to be used (must include height and length specs and details on how it will be used)</p> <p>Details of all plant and machinery to be used (must include specs and details of how it will be used)</p> <p>RPEQ certified engineering 'For Construction' drawings</p> <p>Safe Work Method Statement (must be site specific — refer Appendix 1 Track Safety Considerations)</p>

Acceptance and Acknowledge of Application Conditions

I/we agree to pay all charges as incurred for the processing of this application. As these charges are for a technical assessment and the processing of my/our application, I/we understand that these charges are non-refundable. We also understand that the payment of an application fee does not guarantee an application approval where Aurizon's technical assessment does not support the granting of the wayleave.

I/we agree to meet the requirements of all relevant standards as detailed in Appendix 1 Track Safety Considerations.

I/we agree to Aurizon Network undertaking a credit check assessment if required during the customer set up process.

I/we confirm that the information provided on this form is complete and correct.

Name of Authorised Person	
Signature of Authorised Person	
Date	
<i>Purchase Order No.</i> To cover the initial invoice amount of \$5,500 (incl. GST) for the assessment deposit Please note application submissions without providing purchase orders will not be accepted.	

Appendix 1 Track Safety Considerations

Aurizon require a site specific Safe Work Method Statement (SWMS) with each application for access.

This is a requirement under the *Workplace Health and Safety Regulation 2011* that all High Risk Construction activities require a site specific SWMS. All work in the vicinity of a railway is considered High Risk Construction.

The SWMS must include daily work processes and procedures which clearly describe what you propose to do where you will be doing it, how you will be doing it and how you are going to access the worksite.

The SWMS must clearly demonstrate to Aurizon that you understand all the risks present (including a risk assessment) in a rail environment and that you have adequately planned your work to be able to work safely in the proposed location. It must also demonstrate that you understand and will comply with all relevant Aurizon standards.

Items to address in the SWMS	Considerations
Danger Zone	<p>The Danger Zone is all space within 3 metres horizontally from the nearest rail, and 3 metres above or below this.</p> <p>The SWMS should identify the distance of your works to the Danger zone, and if you intend to enter the Danger Zone. If you will not be entering the Danger Zone, you must clearly state that you will not enter the Danger Zone and describe the measures you propose to control the risk (e.g. safety barrier).</p>
Electrical Exclusion Zone	<p>The Electrical Exclusion Zone is the area within a 3 metre radius below Overhead Line Equipment (OHLE) and any distance above. All OHLE are to be treated as live and dangerous.</p> <p>For any work that encroaches, or has the potential to encroach, the Electrical Exclusion Zone, no work shall commence until the Aurizon authorised Electrical Isolation has been put in place as detailed in SAF/SPC/5178/ELE/NET Working in the Electrified Area Module 1.</p> <p>The SWMS should identify the distance of your works to the OHLE, and if you intend to enter the Electrical Exclusion Zone. If you will not be entering the Electrical Exclusion Zone, you must clearly state that you will not enter the Electrical Exclusion Zone, and describe the measure you will implement to control the risk.</p>
Protection Officer	<p>No access to the rail corridor controlled by Aurizon is permitted without the supervision of an Aurizon Protection Officer.</p> <p>Everyone must follow the instructions given by the Protection Officer. A Protection Officer is a qualified competent worker responsible for managing the rail safety component of worksite protection. The Protection Officer also has the responsibility of liaising with Train Control.</p>

Pre-start Briefing	Anyone entering the rail corridor controlled by Aurizon must attend a daily pre-start briefing conducted by an Aurizon Protection Officer prior to accessing the rail corridor.
Plant and Equipment Access to the Land	<p>Unless approved by a Protection Officer, crossing of any railway tracks must only be carried out at approved Aurizon crossings.</p> <p><i>The SWMS must include an aerial map or sketch showing the worksite location, the proposed method of access and the minimum clearance of plant and equipment to the Danger Zone and the Electrical Exclusion Zone. Your work procedures should reference the included aerial map or sketch.</i></p>
Compliance to Standards	<p>Anyone entering the a rail infrastructure area controlled by Aurizon must comply with all relevant Aurizon policies, procedures and standards as well as any relevant legislative requirements. At a minimum, the SMWS must demonstrate compliance with:</p> <ul style="list-style-type: none"> • AZN.NA.PRO.04.6105.063 Wayleave Requirements • SAF/SPC/5178/ELE/NET Working in the Electrified Area Module 1 • 14-STD-005-COM Personal Protective Equipment • 06-STD-003-COM Drug and Alcohol Management • SAF/SAD/0148/SWK/NET Aurizon Network Rules and Procedures • SAF/STD/0177/WHS/Net Trenching and Excavations • CQ Coal Network External Stakeholder Procedure • Australian Standard 4799-2000 • Australian Standard 3000 • <i>Transport Infrastructure Act 1994</i> • <i>Electrical Safety Act 2002</i> • <i>Workplace Health and Safety Regulation 2011</i> • General Environmental Duty pursuant to the <i>Environmental Protection Act 1994</i>.
Personal Protective Equipment	Anyone entering the rail corridor controlled by Aurizon must comply with 14-STD-005-COM Personal Protective Equipment.
Qualifications	<p>Aurizon Network documentation and training is accessible via the Aurizon Contractor Portal which can be accessed via the Aurizon website or via the following link: http://www.aurizon.com.au/portals/contractors.</p> <p>Minimum requirements for entering the rail corridor include:</p> <ul style="list-style-type: none"> • Rail Industry Worker Card with a minimum of General Construction Induction (CPCCOHS1001A), Safely Access the Rail Corridor (TLIF2080), Aurizon Network Contractor and Corridor Inductions, Isolation and Lockout training, CAT 3 medical.